

TOWN OF BLUE MOUNDS

Organized April 4, 1848

Basic Procedure for Building in Town of Blue Mounds

If land is zoned exclusive Ag, you will probably need to rezone to rh or A-2: First, Call Clerk (437-5311) to get applications for re-zone and driveway permit. These forms can also be printed off the Town website. She will direct you as follows:

- 1) Call licensed surveyor to draw up a preliminary Certified Survey Map.
- 2) Call the Town Land Use Committee, currently chaired by Al Antonson, 437-3555, make appointment for site visit and then meeting to show preliminary maps of building site plans.
- 3) If Land Use Committee approves, appear before Town Board of Supervisors at publicly noticed meeting for public hearing. At this time the Town's fee of \$300 for a re-zone and \$300 for driveway permit are due.
- 4) Call County Zoning (266-9083) to get a public hearing before County Board. (To speed up the process, this appointment can be made before you appear at Town Board). You will be given a Petition Number and Date of Hearing. Give these numbers to Town Clerk.
- 5) After zoning is approved by the County, contact your surveyor to draw up the final Certified Survey Map. (Caution: If you are buying already re-zoned property, there may already be a CSM) You have 90 days from the date of County hearing (where zoning is approved) to file the CSM with the county.
- 6) Once approved by County, go to Dane County Planning & Development (266-4251) for permits, including run-off permit.
- 7) Regarding driveway, follow #'s 1 and 2 above (usually done at the same time as site visit, etc.). If driveway comes out on county road you will need both a town and a county permit for the driveway. Before you build, call Town Clerk (437-5311) for town building permit (\$25).
- 8) When you are ready to start excavation, call Independent Inspections (800-422-5220) for actual building inspection permits. They will follow the whole building process with you.

